

Cabinet Member for City Services

26th June 2017

**Name of Cabinet Member:**

Cabinet Member for City Services – Councillor J Innes

**Director Approving Submission of the report:**

Deputy Chief Executive (Place)

**Ward(s) affected:**

Foleshill, Holbrook, St. Michael's, Whoberley, Wyken

**Title:**

Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

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**Is this a key decision?**

No. This report is for monitoring purposes only.

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**Executive Summary:**

In accordance with the City Council's procedure for dealing with petitions, those relating to traffic management, road safety and highway maintenance issues are considered by the Cabinet Member for City Services.

In June 2015, amendments to the Petitions Scheme, which forms part of the Constitution, were approved in order to provide flexibility and streamline current practice. This change has reduced costs and bureaucracy and improved the service to the public.

These amendments allow for a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting.

In light of this, at the meeting of the Cabinet Member for Public Services on 15 March 2016, it was approved that a summary of those petitions relating to the issues listed above which were determined by letter, or where decisions are deferred pending further investigations, be reported to subsequent meetings of the Cabinet Member for Public Services (now amended to Cabinet Member for City Services), where appropriate, for monitoring and transparency purposes.

Appendix A to the report sets out the petitions received and how officers propose to respond to them.

**Recommendation:**

Cabinet Member for City Services is recommended to endorse the actions being taken by officers as set out in Section 2 and Appendix A of the report in response to the petitions received.

**List of Appendices included:**

Appendix A – Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

**Background Papers**

None

**Other useful documents:**

Cabinet Member for Policing and Equalities Meeting 18 June 2015 - Report: Amendments to the Constitution – Proposed Amendments to the Petitions Scheme.

A copy of the report is available at [modern.gov.coventry.gov.uk](http://modern.gov.coventry.gov.uk).

**Has it been or will it be considered by Scrutiny?**

No

**Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

No

**Report title:**

Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

**1. Context (or background)**

- 1.1 In accordance with the City Council's procedure for dealing with petitions, those relating to traffic management, road safety and highway maintenance issues are considered by the Cabinet Member for City Services.
- 1.2 Amendments to the Petitions Scheme, which forms part of the Constitution, were approved by the Cabinet Member for Policing and Equalities on 18 June 2015 and Full Council on 23 June 2015 in order to provide flexibility and streamline current practice.
- 1.3 These amendments allow a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting. The advantages of this change are two-fold; firstly it saves taxpayers money by streamlining the process and reducing bureaucracy. Secondly it means that petitions can be dealt with and responded to quicker, improving the responsiveness of the service given to the public.
- 1.4 Each petition is still dealt with on an individual basis. The Cabinet Member considers advice from officers on appropriate action to respond to the petitioners' request, which in some circumstances, may be for the petition to be dealt with or responded to without the need for formal consideration at a Cabinet Member meeting. In such circumstances and with the approval of the Cabinet Member, written agreement is then sought from the relevant Councillor/Petition Organiser to proceed in this manner.

**2. Options considered and recommended proposal**

- 2.1 Officers will respond to the petitions received by determination letter or holding letter as set out in Appendix A of this report.
- 2.2 Where a holding letter is to be sent, this is because further investigation work is required of the matters raised. Details of the actions agreed are also included in Appendix A.
- 2.3 Once the matters have been investigated, a determination letter will be sent to the petition organiser or, if appropriate, a report will be submitted to a future Cabinet Member meeting, detailing the results of the investigations and subsequent recommended action.

**3. Results of consultation undertaken**

- 3.1 In the case of a petition being determined by letter, written agreement is sought from the relevant Petition Organiser and Councillor Sponsor to proceed in this manner. If they do not agree, a report responding to the petition will be prepared for consideration at a future Cabinet Member meeting. The Petition Organiser and Councillor Sponsor will be invited to attend this meeting where they will have the opportunity to speak on behalf of the petitioners.

**4. Timetable for implementing this decision**

- 4.1 Letters referred to in Appendix A to the report will be sent out by July 2017.

## **5. Comments from Director of Finance and Corporate Services**

### **5.1 Financial implications**

There are no specific financial implications arising from the recommendations within this report.

### **5.2 Legal implications**

There are no specific legal implications arising from this report.

## **6. Other implications**

### **6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?**

Not applicable

### **6.2 How is risk being managed?**

Not applicable

### **6.3 What is the impact on the organisation?**

Determining petitions by letter enables petitioners' requests to be responded to more quickly and efficiently.

### **6.4 Equalities / EIA**

There are no public sector equality duties which are of relevance.

### **6.5 Implications for (or impact on) the environment**

None

### **6.6 Implications for partner organisations?**

None

**Report author(s)**

**Name and job title:**

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**Directorate:**

Place

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Enquiries should be directed to the above person.

<b>Contributor/approver name</b>	<b>Title</b>	<b>Directorate or organisation</b>	<b>Date doc sent out</b>	<b>Date response received or approved</b>
Karen Seager	Head of Traffic and Network Management	Place	15 June 2017	16 June 2017

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**Appendix A – Petitions Determined by Letter and Petitions Deferred Pending Further Investigations**

<b>Petition Title</b>	<b>No. of signatures</b>	<b>Councillor Sponsor</b>	<b>Type of letter to be sent to petition organiser(s) and sponsor</b>	<b>Summary of actions agreed</b>	<b>Target Date for Determination Letter</b>
66/16 - Edyth Road, Request for Residents Parking	50	Councillor Abbott	Holding	Parking survey to be undertaken to determine if location meets Residents' Parking Scheme criteria.	October
69/16 - Request for Speed Humps on Kingfield Road	42	N/A	Determination	Kingfield Road is already on the Local Safety Scheme list for consideration for inclusion in a future year's programme	July
E50/16 – Make Cash's Lane / Kingfield Road Junction Safer	169	N/A	Determination	Location does not meet Local Safety Scheme criteria (1 Personal Injury Collision in last 3 years). Request additional enforcement by Parking Services.	July
72/16 - Residents Parking Scheme for Hartlepool Road, Redcar Road, Stockton Road and Stoney Stanton Road	145	Councillor Welsh	Holding	Parking survey to be undertaken to determine if location meets Residents' Parking Scheme criteria.	October
73/16 - Residents Parking Scheme for Oldham Avenue between the Junction of Arch Road and Hocking Road	46	Councillor Abbott	Holding	Parking survey to be undertaken to determine if location meets Residents' Parking Scheme criteria.	October
E37/16 - Zebra Crossing Outside Pearl Hyde Primary School, Dorchester Way	307	N/A	Determination	Location does not meet Local Safety Scheme criteria (no Personal Injury Collisions in last 3 years in vicinity of school).	July
E45/16 - Make the Junction On Humber Avenue / Terry Road Safer	54	N/A	Determination	Location does not meet Local Safety Scheme criteria (no Personal Injury Collisions in last 3 years).	July

<b>Petition Title</b>	<b>No. of signatures</b>	<b>Councillor Sponsor</b>	<b>Type of letter to be sent to petition organiser(s) and sponsor</b>	<b>Summary of actions agreed</b>	<b>Target Date for Determination Letter / CM Report</b>
E51/16 - Zebra Crossing, Allesley Hall Primary School (Winsford Ave)	103	N/A	Determination	Location does not meet Local Safety Scheme criteria (no Personal Injury Collisions in last 3 years).	July
E57/16 - Pedestrian Crossing for Station Square	15	N/A	Determination	Plans currently under development to improve crossing at this location.	July
E25/16 - Residents Parking Scheme for May Street, Queen Mary's Road, Ransom Road and Mansel Street	5	Councillor Kaur	Holding	Parking survey to be undertaken to determine if location meets Residents' Parking Scheme criteria.	July
E26/16 - Rectify Flooding of Footpath between Edward Road and Penny Park Lane	5	N/A	Determination	Road planing to be undertaken at locations most affected.	June